

Canadian Foundation for Spiritual Care
Annual General Meeting
MINUTES

Thursday, June 17, 2021

8:30 PT | 9:30 MT | 10:30 CT | 11:30 ET | 12:30 AT | 1:00 NF& L

Attendance

Kim Bustard, John Hayward, Joan Silcox-Smith, Don Misener, Jan Temple Jones, François Godbout (Translator), Audrey Mierau Bechtel, Heather ?, Wenda Salomons, Mary Holmen, Philip Crowell, Marvin Shank, Rochelle Blackwell, Garry Engler, Elaine Nagy, Alida Van Dijk, Patricia O'Halloran, Tim Frymire, Lindsay Drabuik, Donna Hollands-Hurst, Duke ?, Karen Weima, Terry Siolkowsky, Lynn Granke, Bob Bond, Janet Young, Paul Peters Derry, Angela King.

Land acknowledgement: Kim

CASC/ACSS National is located on Turtle Island, the original lands of the Indigenous Peoples who sought to live in communion with all our relations placed on turtle Island by Creator.

1. Approval of Agenda
Motion to Approve Agenda: Don Misener
Seconded: Jan Temple Jones
Carried.
2. Reflection: *When the Heart Waits* by Sue Monk Kidd
Read by Kim Bustard
3. Approval of the Minutes of the 2020 AGM Online
Foundation AGM Minutes – Canadian Association for Spiritual Care (link)
Motion to Approve Minutes: Angela King
Seconded: Joan Silcox-Smith
Carried.
4. Review of the Foundation Board's activity
Bursaries and grants disbursed in 2020
 - 11 Student Bursaries totaling \$11,000
 - Research grant totaling \$1000
 - Disbursements in student bursaries totaling \$65,000 given to 72 students since 2007

- Research grants totaling \$42,745 given to 49 applicants since 2005
- Foundation disbursements to date totaling \$108,246

Bursaries and grants 2021

- Applications must be received by September 30, 2021
- Application available online @ www.spiritualcare.ca/foundation

Question: Jan Temple Jones

Application process seems to be pretty daunting and onerous. Does this get in the way of people applying for bursaries? Have there been complaints about such a long application process?

Kim Bustard & Don Misener respond:

There have been complaints around accessibility since we accept applications only 1x per year. The following concerns will be brought to the Foundation at the fall meeting:

- Consider opening up to 2x per year to receive applications
- Review the entire application process to look for ways to streamline the application process
- Educating teaching supervisors so they can become familiar with the bursary program and advocate for it with their study

5. Financial Report

- Year-end Financial Report for 2020 presented by Board Treasurer Don Misener.
- January 1, 2020, balance \$309,063
- 2020 additions from Investments \$240,882 thanks to \$14,581 donations plus revenue growth from:
 - King Education fund \$60,331
 - Indigenous fund \$3,622
 - Kathy & Tony fund \$1,079
- Expenses
 - 11 Bursaries \$11,000
 - Research grant \$1,000
 - Investment fees \$3,226
 - Professional fees \$2,528
- January 1, 2021, balance \$309,433
- May 15, 2021, addendum to the Financial Report
 COVID-19 impact on our investments has been significant. Because of the balance in our investment funds, we have fared better than many with the serious negative impact the pandemic has had on the financial market thus far. Those of us fortunate enough to have financial investments know from personal

experience the financial cost of the pandemic to date. However, compared to our balance on January 1, 2019, of \$309,063, we have weathered the financial storm pretty well given the bursaries and grant we have given (totaling \$12,000).

- As of May 31, 2021, our current account investment **balance is \$346,845.57** and this demonstrates outstanding growth in the first 5 months of 2021.

Motion to Accept Financial Report as presented: Don Misener
Seconded: Audrey Mierau Bechtel
Carried.

Question: Elaine Nagy

Wonders if the Foundation could present to the new Board later this year an orientation where the parameters around how these monies could be potentially used. How flexible are the parameters? Do we need to create new ones? What restrictions are in place in how the money is used?

Don Misener responds: I would think that our foundational documents which were put in place at the creation of the fund to protect the investment would need to be revisited. I would invite the CFSC to review and address these parameters at their fall meeting.

Kim Bustard responds: The Foundation is a separate entity from the CASC board. Collegial communication will be needed going forward. The foundation is undergoing discussion at the moment as to how amend its "spending" practice to engage CASC National Board and membership. John Hayward and Kim have had some initial discussions about this and have included the CFSC Board members in some of these discussions. Work is just beginning to move forward on this. However, this is a collaborative process and we must remember that the CFSC Board and CASC Board are distinct with final voice of distribution of funds resting with CFSC. The money needs to be spent appropriately, upon reflection and with care so that we honor Archie McAughlin's vision. We also need to consider the context in which the fund was first created (CASC was facing insolvency when the Foundation came into being).

6. Nominations

- New Vice President: Jan Temple-Jones (acclaimed)
- Quebec Regional Member: (accepting nominations)

Motion to accept the Nominations Report as presented: Mary Holmen
Seconded: Paul Wilkie
Carried.

7. Note of Welcome and Gratitude

Welcoming our new Regional Representatives:

- Lori Jorgensen, Manitoba
- Wenda Salomons, Alberta
- Joan Silcox-Smith, Ontario Southwest
- Audrey Mierau Bechtel, Saskatchewan

Expressing gratitude to the following individuals:

Tom Powell, Past-President (4 years). Kim spoke at length about her and the CFSC's appreciation for Tom's support and leadership. Don also expressed words of gratitude.

Hermann Dueck, Manitoba Regional Representative (4 years)

Mary Brubacher, Saskatchewan Regional Representative (2 years)

Thanks to the members of the 2020-2021 Foundation Board:

Kim Bustard, President (Atlantic Region)

Tom Powell, Past President (Saskatchewan Region)

Don Misener, Treasurer (Ontario North East Region)

Angela King, Secretary (Atlantic Region)

Paul Wilkie, Atlantic Regional Representative

VACANT, Quebec Regional Representative

Ed Montano, Ontario North East Regional Representative

Joan Silcox-Smith, Ontario South West Regional Representative

Stephen Hudecki, Ontario Central North Regional Representative

Lori Jorgenson, Manitoba Regional Representative

Audrey Mierau Bechtel, Saskatchewan Regional Representative

Wenda Salomons, Alberta Regional Representative

Don Cowie, British Columbia Regional Representative

8. Appointment of Auditor

- Annual audited statements are posted on <https://spiritualcare.ca/foundation/audit-reports/>

Motion to accept the Auditor's statement as presented: Don Misener

Seconded: Mary Holmen

Carried.

Motion: To appoint RGH Chartered Accountants, Bedford, NS as auditors for the coming year: Don Misener

Seconded: Marvin Shank

Carried.

Question: The auditor's statement is 2019 or 2020?

John Hayward: It would be for the last fiscal year, 2019/2020. The statement posted online is the correct one.

John Hayward: comments

Exciting days ahead for the Foundation.

Thanks to Kim and Don and for the transitioning staff at head office.

Restructure to drive the way forward, key people in the right places.

Experiencing significant increase in investments since May.

Important that we distribute our resources mindfully.

Public relations and a fund development strategy being created to drive initiatives: tools, resources, a joint venture between CASC and CFSC, to raise our platform.

Research will promote who we are so we need to promote research, share who we are and what we do.

9. Adjournment

Motion to adjourn: Mary Holmen