

# CLINICAL PASTORAL EDUCATION



## APPLICATION FORM

Visit our web-site at [www.fraserhealth.ca](http://www.fraserhealth.ca)

PROGRAM BEING APPLIED FOR:	
<input type="checkbox"/> <b>2021 Spring Extended Unit (22 weeks)</b> 2 days/week: Apr 6, 2021 – Aug 24, 2021 <b>Application deadline: Jan 22 2021</b>	
<input type="checkbox"/> <b>2021 Fall Extended Unit (23 weeks)</b> 2 days/week: Sept 20, 2021– Feb 23, 2022 <b>Application deadline: Jul 9, 2021</b>	
<input type="checkbox"/> <b>2022 Spring Extended Unit (22 weeks)</b> 2 days/week: Apr 4-Aug 30, 2022 <b>Application due: Jan 21, 2022</b>	
<input type="checkbox"/> <b>2022 Fall Extended Unit (23 weeks)</b> 2 days/week: Sept 19, 2022– Feb 22, 2023 <b>Application deadline: Jul 9, 2022</b>	
Level of C.P.E. being requested:	<input type="checkbox"/> Basic <input type="checkbox"/> Advanced
If "Advanced" please include Step 2/3 Report Forms from any previous consultation or certification appearances or the scheduled date of your consultation meeting regarding readiness to train at the Advanced Level (Note: this consultation must occur within the first 100 hours in order for that unit to be eligible for consideration as Advanced)	

PERSONAL INFORMATION		
All information collected below will be used for the sole purpose of the CPE Application and selection process. Applications of those not selected will be kept on file for one calendar year.		
Name:		Date of Birth:
Address:		
City:	Province:	Postal Code:
Telephone (Work):	Telephone (Home/Cell):	
Email Address:		
Present Occupation:		
Religion/Faith:		
For advance level applicants only, please indicate if your religious/faith community has endorsed, designated, ordained or appointed you to be a leader who provides spiritual and religious care:		<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Endorsement/Ordination/Appointment (For advance level only, if applicable):		

**EDUCATIONAL INFORMATION (most recent first)**

Institution	Address	Years Attended	Degree Received

Will this C.P.E unit be part of your current academic program?  Yes  No

If yes, please identify the program and institution:

Please indicate all languages in which you are fluent:

In speaking:        ;        ;        ;

In writing:         ;         ;         ;

Please describe the state of your current physical and mental health and identify any condition(s) that may prevent, limit or affect your participation in a Clinical Pastoral Education program.

**PREVIOUS CLINICAL PASTORAL EDUCATION: (Please list information for each unit of C.P.E. including those units which you did not complete)**

CPE Centre Name and Address	Dates	Supervisor

*Note:* Please include with your application a copy of your self-evaluation and your supervisor's evaluation for each unit completed.

<b>WORK EXPERIENCE (most recent first)</b>			
<b>Employer</b>	<b>Address</b>	<b>Position</b>	<b>Years Employed</b>

<b>LETTERS OF REFERENCE</b>			
Please arrange for three Letters of Reference to be sent directly to the Spiritual Health / Pastoral Care Administrative Assistant at the address given below. Please list the people whom you have chosen.			
<b>Name</b>	<b>Telephone Number</b>	<b>Email Address</b>	<b>Relationship To You</b>

I hereby certify that the information given in this application is true to the best of my knowledge and authorize the release of information reasonably required to evaluate my readiness and suitability for the program(s) of clinical pastoral education identified in this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## ADDITIONAL MATERIALS REQUIRED

Please provide the following materials:

- (A) An autobiographical description which includes the following (approximately 7-10 pages in total):
- Significant events in your family, marital/relational, and social history including a description of those relationships which have the most significance for you.
  - Highlights in your spiritual development including a description of your relationship(s) with religious groups/faith traditions with which you have identified.
  - A reflective description of how you see yourself including your understanding of the dynamics which have been at work in your personal development.
  - A professional/employment history, including factors which led to career and vocational changes.
  - A descriptive statement outlining your gifts for ministry, as identified by you and others.
- (B) A statement of your reasons for seeking Clinical Pastoral Education at this time in which you identify how CPE relates to your personal and professional goals.
- (C) A brief account of how you functioned as a pastoral person with someone in distress recently.
- (D) A current resume.
- (E) Copies of transcript and diploma of post-graduate level studies in theology, psychology or related field.
- (F) For advance level applicants only, a letter of endorsement (refer to attachment) from a spiritual leader or religious authority certified in your faith tradition that describes your readiness and/or aptitude for the role of spiritual / religious caregiver.
- (G) Upon acceptance to the program, a recent (within 3 months of the unit start date) Criminal Records Check.

## SCREENING INTERVIEW

After receiving and assessing your application and letters of reference, you may be contacted in order to set up a screening interview. The aim of the interview is for mutual exploration of your desire and readiness to participate in the unit of pastoral education for which you have applied. Should distance or other factors preclude a face-to-face interview, the interview may be done by Skype or Zoom, telephone or videoconference with the C.P.E. Program Supervisor and /or interview panel.

## FINANCIAL MATTERS

Upon acceptance into the C.P.E. program a deposit of \$150.00 is required to secure a placement in the program and a non-returnable fee of \$100.00 will be charged if a person withdraws, less than one month before commencement of the program. The \$150.00 deposit will be returned once the tuition fee has been paid in full. Deposits are payable by cheque to Fraser Health CPE Trust Fund.

Fraser Health's Clinical Pastoral Education program is affiliated with Vancouver School of Theology.

Tuition fee for a single unit of Clinical Pastoral Education is \$2,250.00. (**\$2,000.00 tuition fee & \$250.00 CASC registration fee**)

The full tuition fee for each unit is payable to Vancouver School of Theology and is to be paid within the first week of each unit(s).

## CONTACT INFORMATION

Signed and completed applications should be mailed or emailed to:

**Philip Tse**, M.Th., MDiv, DMin, EdD  
RCC, LMFT, Certified CPE & PCE Supervisor-Educator  
Spiritual Health Lead/Educator  
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